Guideline for 'Research Activities for Student' in UGSAS Annual Report

1. Refer to the 'example of description' and fill the form.   Describe your research activities of FY 2018 (April 1, 2018 to March 31, 2019).   The data should be submitted through your supervisor to the UGSAS by June 12 (Wed.), 2019.

2. Published Papers
(1) They should be classified in the following categories; (a) academic books, (b) academic journals (issued by professional societies), and (c) others (academic research report issued by universities or national/ public research institutions).
(2) In case they have co-authors, you should include the names of all the authors.   It must be noted that authors' names should be as: **Kodama, M., Philip, B.N., Yi., S.X. and Harvey, W.R.**.
(3) Names of academic journals should be spelled in full.   Including date published shall be recommended.
(4) In case the paper was written by some students of UGSAS, each student should include it on his/her own form.

3. Presentations at Academic Conference
(1) They should be classified in the following categories; (a) domestic (Japanese) conference, or (2) international conference.
(2) 'Oral' or 'Poster' should be stated (see the example).
(3) In case they have co-authors, you should include the names of all the authors.   Add * on the name of presenter.
(4) In case the presentation was written by some students of UGSAS, each student should include it on his/her own form.

4. Invited Lectures
(1) They should be classified in the following categories; (a) domestic conference, or (2) international conference.
(2) In case they have co-authors, you should include the names of all the authors.   Add * on the name of speaker.
(3) In case the lecture was held by some students of UGSAS, each student should include it on his/her own form.

5. Others (activities anything special)
    Describe your any other special research activities (research fund, academic prize, etc.), if any (RA and TA should NOT be included) with their detail information (name of the fund/ prize and date awarded.)